

**County Line Joint Fire District**  
**Regular Meeting**  
**October 5, 2023 @ 6:00 p.m.**  
**Village of Utica Town Hall**

**Members Present**

Sam Parsons, Rod Booth, James Quinif - Board Members

Morgan McDaniel - Fiscal Officer

Approx. 10 community members

The meeting was called to order at 6:00 p.m. by Sam Parsons.

Pledge of Allegiance

James Quinif motioned and Rod Booth seconded to dispense the reading of previous meeting minutes. Mr. Parsons, yes; Mr. Booth, yes; Mr. Quinif, yes. Motion passed.

**New Business**

- Chief expenditure amount without prior approval - Tabled to look into what other districts have in place, then bring back for discussion and a vote
  
- Authorize Fire Chief to post job applications - Internal applications will be first, followed by external applications. Rod Booth motioned and Sam Parsons seconded.
  - Mr. Parsons, yes; Mr. Booth, yes; Mr. Quinif, yes. Motion passed.
  
- Bonding of Fiscal Officer - Recommend a bond amount \$250,000 or potentially the annual budget amount, subject to change after consultation with the insurance representative.
  - Mr. Parsons, yes; Mr. Booth, yes; Mr. Quinif, yes. Motion passed.

- Motion to approve reimbursement of prospective employees' drivers abstracts pending hiring status. Rod Booth motioned and James Quinif seconded.
  - Mr. Parsons, yes; Mr. Booth, yes; Mr. Quinif, yes. Motion passed.
- Creation of Political Action Committee (PAC) - A PAC will be established for the March 2024 levy, based in Licking County due to population, Ashley Baker has volunteered to be the treasurer.

### **Old Business**

- UAN activation - submitted all required information, they switch over to year end tasks for October and November so we should finalize in December
- Logo - The board decided on option #3, adding Utica, Ohio to the logo
- Fiscal Officers Report - started a rough draft budget after researching prices, UAN training will be completed in December, Quickbooks is being set up for payroll in the meantime, credit card application sent in and ordered checks to start handling upcoming expenses.
- Chief's Report - see attached report

### **Public Participation**

-

Rod Booth motioned and James Quinif seconded to adjourn the meeting at 7:00 p.m.